

Town of Norfolk  
Norfolk Town Board  
March 08, 2017

The Norfolk Town Board held a monthly meeting on Wednesday, March 08, 2017 at 07:00 PM at the Norfolk Town Hall.

Present were Supervisor Charles Pernice, Deputy Supervisor Robert Harvey, Councilman Donald Purvis, Councilwoman Jean Gang, and Councilman Paul Paige.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was said by all present.

**CALL MEETING TO ORDER**

Supervisor Pernice called the meeting to order.

**APPROVAL OF MINUTES**

The minutes of the February 08, 2017 Town Board meeting were reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

**SUPERVISOR'S UPDATE**

Supervisor Pernice shared some information about the Governor's budget. There was discussion about a County wide plan for Municipal Aid.

**REPORTS**

\*Monthly Police Report: The monthly report of the Norfolk Police Department was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

\*Monthly Code Enforcement Report: There was no report this month.

\*Monthly Town Clerk Report: The monthly report of Town Clerk Kathy Emlaw was reviewed and approved as submitted with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

\*Monthly Dog Control Report: The monthly report of Dog Control Officer Adam Smith was reviewed. There was discussion. A motion was made by Deputy Supervisor Harvey and Councilwoman Gang to approve the report pending a conversation about the report with Mr. Smith first. All in Favor – Carried

\*Monthly Court Report: The monthly report of the Norfolk Justice Court was reviewed and approved as submitted with a motion by Deputy Supervisor Harvey and Councilman Purvis. All in Favor – Carried

The Board reviewed a letter submitted by the Court requesting approval of four more hours per week for four weeks for Chastity to assist with the collection of fines. There was discussion. The request was approved with a motion by Councilwoman Gang and Deputy Supervisor Harvey. All in Favor – Carried

\*Verbal Highway Report: Highway Superintendent Larry Villnave asked the Board for permission to look into scrapping three old vehicles sitting on the lot and purchase a used pickup truck for summer help use. There was discussion. The Board agreed.

Mr. Villnave also noted that Tom Fregoe will be retiring on March 31, 2017 and asked the Board how they wanted to replace him. There was discussion. Mr. Villnave will place an advertisement in the newspaper and start interviewing. Supervisor Pernice noted that the wages were in the contract.

Mr. Villnave also noted that his employee with the broken hip is still out and on crutches for approximately six more weeks.

## **EXECUTIVE SESSION**

A motion was made by Deputy Supervisor Harvey and Councilman Purvis to go into an Executive Session to discuss the financial credit and employment history of a particular person. All in Favor – Carried.

The meeting reconvened. A motion was made by Councilman Purvis and Deputy Supervisor Harvey to approve granting a revolving loan in the amount of \$15,000.00 to Frank and Bobbi Jean Philips to assist with the opening of their new diner. All in Favor – Carried

## **COMMUNICATIONS**

There were no further communications at this time.

## **ACTION ITEMS**

\*Resolution #5 of 2017: A resolution adopting an inter-municipal agreement between the Village of Massena and the Town of Norfolk concerning the Cook Street Water District. The resolution was adopted with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

\*Second Notice Fee: A motion was made by Councilman Purvis and Deputy Supervisor Harvey to approve \$2.00 as the second notice fee for the 2017 Tax Collection. All in Favor – Carried

## **COUNCIL COMMENTS**

There were no Council comments at this time.

## **APPROVAL OF BILLS**

The March 2017 Abstract of Vouchers was reviewed and approved for payment in the amount of \$145,042.36 with a motion by Deputy Supervisor Harvey and Councilwoman Gang. All in Favor – Carried

## **PUBLIC COMMENTS**

There were no Public comments at this time.

## **AGREEMENT TO SPEND HIGHWAY FUNDS**

Highway Superintendent Larry Villnave noted that next month the Agreement to Spend Highway Funds will need to be approved and asked the Board to be thinking about which streets and roads will need to be improved.

## **ADJOURNMENT**

The meeting was adjourned with a motion by Councilman Paige and Councilwoman Gang. All in Favor – Carried

Supervisor – Charles Pernice

Deputy Supervisor – Robert Harvey

Councilman – Donald Purvis

Councilwoman – Jean Gang

Councilman – Paul Paige

Dated: March 08, 2017

Kathy M. Emlaw – Norfolk Town Clerk